## Hints for observers from abroad coming to Effelsberg

For questions concerning the scheduling of your observations please contact Alex Kraus (akraus\_at\_mpifr.de), for technical questions your local contacts are Uwe Bach (ubach\_at\_mpifr.de) for continuum or VLBI observations and Benjamin Winkel (bwinkel\_at\_mpifr.de) for spectroscopy observations.

Information about the telescope and its properties can be found here in this wiki at the **Effelsberg** User Guide - please have a look!

Please communicate your travel plans at least two weeks prior to your arrival in Effelsberg to Ms. A. Franzen (afranzen\_at\_mpifr.de) **and** Ms. S. Wilfert (swilfert\_at\_mpifr.de), so that we can book (a) guest room(s) at the observatory and/or the institute's headquarters in Bonn and try to assist you in organizing your transport to Effelsberg.

Note, that reaching Effelsberg by public transport is not easy. We recommend to rent a car as this will be most convenient. The Max-Planck-Institute can offer limited shuttle services between Bonn and Effelsberg – please contact us well in advance if you intend to use this. Some public hints about using public transport are listed below.

For the guest room we have to charge you 10 EUR per night and person at the observatory (30 EUR in Bonn). If you receive travel support under TNA rules (see <a href="http://www.radionet-eu.org/transnational-access/">http://www.radionet-eu.org/transnational-access/</a>), this charge can be reimbursed later. We would ask you to pay during your stay in Effelsberg in cash.

Food supplies in Effelsberg are limited (there is no canteen). You should bring to the observatory what you need. There is a kitchen available where you can prepare your meals.

You are welcome to bring up your laptop – a DHCP server is running. But we ask you to have an up-todate virus scanner installed on your computer. And, please switch off any WLAN devices (and mobile phones!), in order not to interfere with you own observations!!

For any publications making use of data collected with the 100-m telescope please use the following acknowledgement: "Based on observations with the 100-m telescope of the MPIfR (Max-Planck-Institut für Radioastronomie) at Effelsberg."

To report problems or give some feedback to us, please send an email to eff-support\_at\_mpifrbonn.mpg.de.

Please send the reference of your publication(s) based on observations with the 100-m telescope to Alex Kraus (akraus\_at\_mpifr.de).

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